



STATE OF MISSISSIPPI  
PHIL BRYANT, GOVERNOR  
MISSISSIPPI DEVELOPMENT AUTHORITY  
GLENN MCCULLOUGH, JR.  
EXECUTIVE DIRECTOR

January 24, 2017

Honorable Trey Baxter  
Board President  
Madison County Board of Supervisors  
Post Office Box 608  
Canton, Mississippi 39046

SUBJECT: Closeout – Madison County – Livingston  
Development Infrastructure Program (DIP) #354

Dear Mr. Baxter:

The Community Services Division (CSD) is hereby transmitting for your records a copy of the Certificate of Completion for the above referenced DIP project. This agreement designates that Madison County remains responsible for any subsequent audits or results of audits of project activities, which may result in having to be repaid to CSD, MDA by Madison County. You must retain these documents in your DIP records for a minimum of five years in order to be in compliance with the record retention regulations.

Thank you for your interest in the Development Infrastructure Program. We are proud to have been a partner in assisting you in meeting your community's needs and hope that we will continue our working relationship in an effort to improve the State of Mississippi.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Hardin", written over a horizontal line.

Steven C. Hardin  
Director  
Community Service Division

SCH:pjt

cc: Shelton Vance

**MISSISSIPPI DEVELOPMENT AUTHORITY BOND GRANT PROGRAM  
CLOSE-OUT REPORT**

Grantee: Madison County Board of Supervisors Project Number: DIP-354

Program:  Small Municipals  Rural Impact  Development Infrastructure

Grantee's Address: PO Box 608, Canton, MS 39046

Person Completing this Report: Shelton Vance

Document	Enclosed	Not Applicable
Job Creation/Matching Funds	X	
Certificate of Completion	X	
Pictures of final project	X	

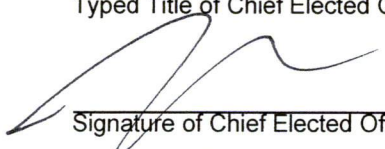
The grantee's chief elected official (i.e., mayor, board president) certifies that the data in this report is true and correct as of the date noted below.

Trey Baxter

\_\_\_\_\_  
Typed Name of Chief Elected Official

Board President

\_\_\_\_\_  
Typed Title of Chief Elected Official

  
\_\_\_\_\_  
Signature of Chief Elected Official

1/17/17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Certified by City Clerk/Chancery Clerk

1/17/17  
\_\_\_\_\_  
Date



**RECEIVED**  
JAN 23 2017

MDA  
COMMUNITY SERVICES DIV.

**JOBS CREATION AND MATCHING FUNDS REPORT**

Grantee: Madison County Board of Supervisors Project/Grant No.: DIP-354

Award Date: March 27, 2015 Grant/Loan Amount: \$200,000.00

**A. Company(ies) Involved:**

Name	Jobs Created/Retained	Existing Employees (as of start of project)
County Seat, LLC	21	0

**B. Investment from Company(ies) Involved:**

1. Amount of Company Investment: \$ 119,958.69

2. Grantee Cash match: \$ \_\_\_\_\_

3. Grantee in-kind match: \$ \_\_\_\_\_

4. Other Funding Sources (i.e., USDA, MDA, DRA, etc.)

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

d. \_\_\_\_\_ \$ \_\_\_\_\_

5. Amount of private investment documented: \$ \_\_\_\_\_

6. Amount of grantee cash match documented: \$ \_\_\_\_\_

7. Amount of grantee in-kind match documented: \$ \_\_\_\_\_

8. Other Funding Sources documented (i.e., USDA, MDA, DRA, etc.)

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

d. \_\_\_\_\_ \$ \_\_\_\_\_

**Status of Project to date:**

1. Number of jobs actually created: 21

2. If job creation goals have not been reached, explain why not.

\_\_\_\_\_  
\_\_\_\_\_



**COUNTY SEAT - EMPLOYEE'S**

EMPLOYEE	HIRE DATE	JOB POSITION
Michael A. Abney	10/1/15	bartender
Chase N. Blossman	8/2/16	lead server
Ashlynd T. Briggs	7/12/16	server
Abigail L. Enfinger	4/20/15	Catering Sales/Banquet Manager
Nathan F. Evans	10/24/15	porter
India R. Giles	7/1/15	prep cook
Anthony Green	4/7/15	prep cook
Donovan L. Hayden	1/6/16	runner / cook
Christopher F. Holcomb	5/17/15	bartender
Jarrot J. Langston	4/20/15	line cook
Royce R. Lott Jr.	9/6/16	FOH manager
Jessica L. Malone	2/3/16	server
Jessica E. Massingill	9/1/16	server
Matthew C. McCartney	6/7/16	server
Dalesia C. Sanders	4/13/16	server
Artis Smith	9/8/16	runner / busser
Laura D. Smith	9/2/16	host
Terricia R. Smith	4/20/15	Sous Chef
Christopher L. Spells	6/18/15	Sous Chef
Cordarius Spells	4/20/15	line cook
Erica S. Stupka	2/19/16	bartender


I, Jeremy Enfinger, hereby certify that County Seat has hired fifteen (15) employees since March 1, 20

Certified by: 

Date: 10/30/16

Check Number	Check Date	Payee	Amount
<b>Checks</b>			
2127	09/21/16	Michael A. Abney	290.51
2128	09/21/16	Chase N. Blossman	270.83
2129	09/21/16	Ashlynd T. Briggs	362.84
2130	09/21/16	Abigail L. Enfinger	853.67
2131	09/21/16	Nathan F. Evans	664.75
2132	09/21/16	India R. Giles	313.51
2133	09/21/16	ANTHONY GREEN	159.15
2134	09/21/16	Donovan L. Hayden	253.53
2135	09/21/16	Christopher F. Holcomb	486.50
2136	09/21/16	Jarrot J. Langston	213.36
2137	09/21/16	Royce R. Lott Jr.	497.28
2138	09/21/16	Jessica L. Malone	417.83
2139	09/21/16	Jessica E. Massingill	195.75
2140	09/21/16	Matthew C. McCartney	187.56
2141	09/21/16	Dalesia C. Sanders	373.64
2142	09/21/16	Artis Smith	249.22
2143	09/21/16	Laura D. Smith	124.95
2144	09/21/16	Terricia R. Smith	715.24
2145	09/21/16	Christopher L. Spells	646.83
2146	09/21/16	Cordarius Spells	194.94
2147	09/21/16	Erica S. Stupka	573.58
<del>2148</del>	<del>09/21/16</del>	<del>...</del>	<del>...</del>
<del>2149</del>	<del>09/21/16</del>	<del>...</del>	<del>...</del>
<del>2150</del>	<del>09/21/16</del>	<del>Miss Dept of Human Services</del>	<del>87.70</del>
Total checks	24	Total	8,565.19

I, Jeremy Enfinger, hereby certify that County Seat has hired fifteen (15) employees since March 1, 2015.

 9/26/16

**CERTIFICATE OF COMPLETION**

**RECEIVED**

JAN 23 2017

Grantee's Name: Madison County Board of Supervisors

Project/Grant Number: DIP-354

Address (City, State, Zip): PO Box 608, Canton, MS 39046

MDA  
COMMUNITY SERVICES DIV.

**FINAL STATEMENT OF PROGRAM COST:**

TO BE COMPLETED BY GRANTEE				FOR STATE ONLY
Program Activities (taken from Funding Approval/Grant agreement) (A)	Program Cost Paid (B)	Program Cost Unpaid (C)	Total (column b+c) (D)	Approved Cost (E)
1. Administration			\$ 0.00	
2. Drainage Systems			\$ 0.00	
3. Utility Systems			\$ 0.00	
4. Sewer Systems			\$ 0.00	
5. Transportation Facility			\$ 0.00	
6. Building			\$ 0.00	
7. Land Purchase			\$ 0.00	
8. Land Improvements			\$ 0.00	
9. Engineering Design			\$ 0.00	
10. Engineering Const.			\$ 0.00	
11. Architectural Design			\$ 0.00	
12. Other <u>Road Improvements</u>	\$319,958.69	\$200,000 (PT)	\$200,000 (PT)	\$200,000
13. Contingencies			\$ 0.00	
14. Marine Structure			\$ 0.00	
15. Airfield/Airport			\$ 0.00	
<b>Total Program Cost (1-15)</b>	\$319,958.69	\$200,000 (PT)	\$200,000 (PT)	\$200,000

**COMPUTATION OF GRANT BALANCE**

Description	TO BE COMPLETED BY RECIPIENT	TO BE COMPLETED BY STATE
1. Grant Agreement Amount	\$200,000.00	\$200,000
2. Amount for Unsettled 3 <sup>rd</sup> Party Claims		
3. Grant Amount Received	\$200,000.00	\$200,000
4. Grant Amount De-obligated/Returned		
5. Amount Retained by State		

**Certification of Grantee:**

It is hereby certified that all activities undertaken by the Grantee with funds provided under the grant agreement in the heading above, have, to the best of my knowledge, been carried out in accordance with the grant agreement; that the proper provision has been made by the Grantee for the payment of all unpaid costs and unsettled third-party claims identified above; that the State of Mississippi is under no obligation to make any further payment to the Grantee under the grant agreement in excess of the amount identified on line 3 hereof, and that every statement and amount set forth in this document is, to the best of my knowledge, true and correct as of this date.

Signature and Title of Chief Elected Official

1/17/17  
Date

**Local Contribution:**

Per Funding Approval/Grant Agreement \$ \$ 200,000 <sup>(PT)</sup> ~~\$119,958.69~~ Actual Total Match \$ \$119,958.69  
(SMLPC Amount)

**List any unpaid cost and unsettled third-party claims against the recipients grant, describe circumstances and amounts involved.**

None

**Person who can best answer questions about this report (preparer):**

Name: Shelton Vance Telephone: 601-855-5502  
Address (City, State, Zip) :  
PO Box 608, Canton, MS 39046 E-mail: shelton.vance@madison-co.com

**Basis of Close-out (TO BE COMPLETED BY THE STATE)**

- Regular Close-out: All conditions of the grant have been met.
- Administrative Close-out: All conditions have been met, except audit of funds disbursed by MDA and other funding sources.

**(NOTE: Any disallowed cost by audit(s) of these funds shall be returned to the State).**

**State Execution (TO BE COMPLETED BY THE STATE)**

This Certificate of completion is hereby approved on conditions stated above. Unused committed contract funds have been de-obligated in the amount of \$ 0 on Jan 24, 2017.

Mississippi Development Authority  
Community Services Division

By: *Patricia J. Turner*

Date: 1/24/17